

Administrative Order



Administrative Order No.: 2-2

Title: Request for Legal Opinion

Ordered: 11/6/1962

Effective: 12/1/1962

AUTHORITY:

Section 4.02 of the Metropolitan Dade County Charter.

POLICY:

Legal guidance is of vital importance in the growing complexity of modern government. This is especially true of Dade County, which is rapidly expanding the services it provides. Therefore, department heads are encouraged to secure legal advice from the Law Department whenever it seems advisable.

PROCEDURE:

Initiating Request:

If a department head desires a legal opinion from the County Attorney, he shall submit a written request to the County Manager, setting forth all pertinent information. The County Manager, if he concurs with the need for the opinion, will forward the request to the County Attorney.

Law Department:

The Law Department will review the request. If a written opinion is deemed necessary, it will be prepared and copies will be distributed to the County Manager, the initiating department, and all other departments concerned. When there is no question of law involved, all parties will be so notified.

This Administrative Order is hereby submitted to the Board of County Commissioners of Dade County, Florida.

Irving G. McNayr
County Manager